



COMMONWEALTH LEGAL

Commonwealth Legal's Tip of the Month for February 2005

Sharing Documents in a Generic Format

Now that you have imaged your documents and built your case in your program of choice, you may wish to share portions of your document index with an outside user (e.g., a client, witness, expert or another party) who does not own litigation support software. Some options for sharing are listed below:

PRODUCT	PRODUCT DESCRIPTION	BENEFITS INCLUDE
<i>Sharing via E-mail or a Data Storage Medium (e.g. CD-ROM)</i>		
Summation Browser Briefcase	A portable text rendering of your Column view with selected fields / documents.	<ul style="list-style-type: none"> • Can be opened via Internet Explorer • Contains links to images
Concordance Passport Publisher	A portable, self-contained Concordance database which can be run from a CD	<ul style="list-style-type: none"> • Does not require any additional software • Contains full Concordance database with links to images • Records and Images can be edited/marked up • Contains basic end-user Concordance functionality
I PRO Publish	A portable, self-contained index which can be run from a CD	<ul style="list-style-type: none"> • Can be created by Commonwealth Legal on your behalf • Functionality can be limited for the purposes of document productions (e.g. limited search function)
<i>Sharing via the Web</i>		
ICONECT	A fully secure web repository for safe storage of your documents	<ul style="list-style-type: none"> • Can be accessed from anywhere • Simple to use • User can add comments and data can be exported back to your database • Managed by Commonwealth Legal with no overhead costs
Summation WebBlaze	The web interface to Summation	<ul style="list-style-type: none"> • Can provide outside user access to select documents and fields • User can add comments • Can be managed in-house (or by Commonwealth Legal)

To find out more about any of these products or to arrange for a certified training session, contact your local account representative or one of our certified trainers at 1-866-LAW-SCAN (529-7226.)

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